



Investment Fund - Feasibility and Development Funding Application Form

1. SCHEME:

Green Recovery Fund - Resource Request

2. Lead Organisation

West of England Combined Authority

3. Partner organisations

Bath & North East Somerset Council (BaNES) ; Bristol City Council (BCC); South Gloucestershire Council (SGC)

Name:	Roger Hoare
Email:	Roger.hoare@westofengland-ca.gov.uk
Telephone:	-

4. Scheme Type – mark with an X

Transport	
Non-Transport Housing Enabling	
Business Support	
Skills	
Environment	X

Other (please specify):

5. Is this investment linked to any others within the early investment or wider Investment Fund programme? If so, please set out the relationship and linkages.

Yes. Linked to Green Recovery Fund allocation. Specifically, £2.6m earmarked funding for Nature Recovery and the earmarked additional funding (£6m) for the Green Recovery Fund agreed at March Committee.

6. Total Funding required for this phase of works

a. Spending Profile (£)

	22/23	23/24	24/25	Total
Investment Fund (GRF)		190	305	495
Match Funding - please state source(s)				

b. Cost Breakdown (£)

	Investment Fund (£)	Match Funding (£)
In house staff costs	495	
Third Party Support		
Other (please specify)		
Other (please specify)		
Total	495	

7. Please describe the scheme to be developed (including its objectives and expected impacts) and the proposed activity to be undertaken through this investment.

A. Details of the scheme to be delivered:

This proposal seeks approval to use £375k of the GRF to fund 5 posts to enable delivery of the funds objectives during 23/24 and 24/25. Those 5 posts are as follows, including an explanation of the need:

1. GRF Project Governance Officer (12 month FTC)

Required to provide oversight of project delivery and administration across the fund, supporting overall governance of the £36m fund.

2. Nature Recovery Partnership Officer (12 month FTC)

We are currently missing out on a lot of the value being delivered by GRF projects across the region. This officer would work across projects awarded grants and draw outputs and lessons learnt to ensure maximum value attained.

3. Project Officer – Heat from Mines (Perm)

To enable this idea and earmarked funding to be developed into a deliverable project resource is needed to take that forward. The officer would be employed to develop the projects, including the business cases, and the expectation is that would then be retained to support project management and delivery.

4. Project Officer – Retrofit Finance (Perm)

To enable this idea and earmarked funding to be developed into a deliverable project resource is needed to take that forward. The officer would be employed to develop the projects, including the business cases, and the expectation is that would then be retained to support project management and delivery.

5. Project Officer – Pollinator Fund (18 month FTC)

To enable this idea and earmarked funding to be developed into a deliverable project resource is needed to take that forward. The officer would be employed to develop the projects, including the business cases, and to support project management.

B. Details of the activities to be undertaken through this feasibility or development phase:

This funding would be used to recruit staff. We propose to use a mixed model of contracts. Some permanent staff will be recruited for the project development and delivery as this will require specific skills that will be used for work that is likely to extend beyond 2 years. For governance and partnership resource we will recruit the posts on FTC to reduce longer term burden and support the management of headcount.

8. What output will be produced using the funds awarded as part of this Feasibility and Development Fund Application, and when will this be completed?

This Feasibility and Development Application Form and the resources associated with it will produce:

- Strengthened governance of projects within the Green Recovery Fund;
- Monitoring and Evaluation of performance and linkage of projects to achieve greater outcomes;
- 2 Business Cases covering: Retrofit Phase 3 (Finance); and Heat from mines

	Mark with an X	Date (mmm/yy)
Feasibility Study Report		
Option Development Report		
Option Assessment Report		
Outline Business Case (s)	X	January-March '24
Full Business Case		
Second Stage SkillsCapital Application		
Other (please state)		

9. When do you plan to start and complete your project and what are the main project milestones? Please include the milestones related to the feasibility or development work to be undertaken through this application and the milestones for the subsequent implementation phase through to completion.

A. Milestones for the activities through this Feasibility and Development Funding

Milestone	Date (mmm/yy)
Launch recruitment of resources	July '23
Conclude recruitment	October '23
Outline Business Case Development (Heat from Mines)	January '24
Outline Business Case Development (Retrofit Finance)	April '24

B. Planned milestones for scheme development or delivery beyond this initial phase.

Non-applicable. Depending on approval of OBC's

10. Application sign off by the promoting organisation:

Senior Responsible Owner

Name:	Roger Hoare
Signature:	
Date:	2 nd August 2023

Section 151/Chief Finance Officer *

Name:	
Signature:	
Date:	

* Where WECA are the applicant this should be signed by the appropriate Director/Head of Service